

VACANCY NOTICE

CS-376
REV(9/93)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	TITLE OF POSITION: <u>Principal Historic Pres. Archaeologist</u>	CLASSIFICATION CODE: <u>02703702</u>
	SALARY RANGE: <u>128 \$51,741-58,417</u>	REFERENCE POSITION NO.: _____
	Department or Agency Name <u>RIHPHC</u>	APPLICATION PERIOD: <u>10/10/2011 - 11/10/11 or until filled</u>
	Division/Section/Unit <u>Cultural Affairs</u>	
	Assignment(s) / Comments _____	
	Shift and Days: <u>Mon. - Fri. 8:30-4:30</u>	Job Location: <u>150 Benefit St. Providence</u>
	Restrictions/Limitations: <u>None</u>	
	Position Covered By Collective Bargaining Union Agreement Yes _____ No <u>X</u>	
	Name of Bargaining Unit Union: _____	
	There is NOT a Civil Service List for this position See A/B or Both for Specific Instructions	
NOTE: If there is a list, only candidates who have taken the exam and are reachable should apply.		
General Information to Candidate	INSTRUCTIONS:	
	A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number.	
	Most Important - Please include the following information:	
	• The title of the position for which you are applying	• Name of department where you are currently employed
	• Title of your present position and date you entered it	• Your business telephone number
	• Date you entered State service	• Present Union Affiliations
	*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.	
	B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:	
	If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.	
	C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS	
• Reasonable Accommodations:		
If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position.		
• Medical Information:		
Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).		
Statement of Duties	DUTIES / RESPONSIBILITIES:	
	The Principal Archaeologist performs difficult and complex archaeological work; prepares, reviews, or supervises studies and National Register of Historic Places nominations; conducts or supervises section 106 review for major projects; participates in the identification and disposition of historic cemeteries, including ancient Native American burials; and related work as required. Further information may be obtained through our website: www.preservation.ri.gov .	
Minimum Education & Experience	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:	
	Education: Such as may have been gained through: possession of a graduate degree in North American archaeology or anthropology; and Experience: Such as may have been gained through: employment as a Senior Historic Preservation Specialist in archaeology; or, considerable employment in a responsible position, involving some supervisory responsibilities, in a federal, state, municipal, or public or private agency or organization involving the performance of professional archaeological work;	
	Or, any combination of education and experience that shall be substantially equivalent to the above education and experience. Applicants must demonstrate thorough knowledge of the principles and practices of historic preservation planning, data sources, and methods of analysis as they relate to archaeology and the ability to apply such knowledge to programs such as: National Register of Historic Places, environmental review, and field survey; and related capacities and abilities.	
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to:	
	Dr. Richard Greenwood	Telephone #: <u>401-222-2078</u>
	150 Benefit St.	Fax #: <u>401-222-2968</u>
	Providence, RI 02903	TTY/TDD #: <u>RI Relay: 711</u>
	E-mail: Rick.Greenwood@preservation.ri.gov	(Telecommunication Device for the Deaf)



STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
HISTORICAL PRESERVATION & HERITAGE COMMISSION

Old State House - 150 Benefit Street - Providence, RI 02903

Telephone 401-222-2678 Fax 401-222-2968

Website www.preservation.ri.gov

Position Available: Principal Historic Preservation Archaeologist

Salary Range: \$51,741-58,417

Reply to: Dr. Richard Greenwood, Deputy Director
RI Historical Preservation & Heritage Commission
150 Benefit Street, Providence, RI 02903
Rick.Greenwood@preservation.ri.gov

Application Period: 10/10/2011 to 11/10/2011 or until filled

Description of Duties and Requirements:

The position of Principal Archaeologist is critical for RIHPHC. Rhode Island has a wealth of significant Native American, historical, and maritime archaeological resources. The Principal Archaeologist is the senior staff archaeologist. Working in collaboration with the Deputy Director and the Senior Archaeologist, the position is responsible for developing and carrying out a program to identify, document, preserve and interpret Rhode Island's archaeological record.

The archaeology program has a number of areas that are of special interest. RIHPHC established a statewide context for pre-colonial archaeology in the 1980s and published a statewide survey report of Native American archaeological resources in 2002. Since then, the discoveries of a large 900-year-old nucleated coastal village, expansive Narragansett Indian burial grounds that span thousands of years, and a complex and socially diverse pattern of Indian interior land use in northern Rhode Island in the 1600s all provide important new information on archaeological landscapes that needs to be integrated into our existing context statements. Native American ceremonial landscapes remain a poorly understood resource that has received relatively little study. Underwater sites dating to the American Revolution have been identified in Newport Harbor and a large number of potential underwater sites have been mapped in Rhode Island Sound and Block Island Sound. However, only a few underwater sites have been explored. Two ongoing RIHPHC initiatives are a study of the King Philip's War battlefield sites at Nipsachuck and "The First Century Project," which involves documenting and mapping historical sites dating from 1636 to 1750. In addition to the state's Native American and colonial sites, Rhode Island's national leadership in industrialization and technology in the 19th century produced many archaeological sites that are important for engineering and industrial technology.

RIHPHC program responsibilities include protection of Rhode Island's many significant archaeological sites and resources through Federal Section 106 review and Rhode Island state review and comment on public undertakings that may impact archaeological resources, such as all transportation construction projects. RIHPHC also reviews potential archaeological impacts of coastal zone development, municipal sewer and water-line construction, and a variety of other projects. This review includes the analysis of projects to assess their potential impacts, as well as review of archaeological investigations that might be required to assess or mitigate those impacts. Professional and timely review is critical to approval of the projects of other state and federal agencies. RIHPHC is responsible for assisting in the identification and disposition of historic cemeteries, including ancient Native American burials.

The RIHPHC Principal Archaeologist works in collaboration with other members of the RIHPHC professional staff. He or she works closely and maintains strong professional relationships with members of the Narragansett Indian Tribal Historic Preservation Office. He or she also participates with professional colleagues at academic institutions, public archaeology firms, public historians, and others to enhance recognition and understanding of Rhode Island's heritage.

The RIHPHC Principal Archaeologist must meet (and should exceed) National Park Service professional requirements for archaeology, and must meet the requirements of the State job specification for a Principal Historic Preservation Specialist. In addition, the following knowledge, expertise, and experience are desirable.

Education: Such as may have been gained through: possession of a graduate degree in North American archaeology or anthropology; and Experience: Such as may have been gained through: employment as a Senior Historic Preservation Specialist in archaeology; or, considerable employment in a responsible position, involving some supervisory responsibilities, in a federal, state, municipal, or public or private agency or organization involving the performance of professional archaeological work; Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Applicants must demonstrate thorough knowledge of the principles and practices of historic preservation planning, data sources, and methods of analysis as they relate to archaeology and the ability to apply such knowledge in the performance of the most difficult and complex professional historic preservation planning work; a thorough knowledge of the methods and procedures required in order to carry out the relevant programs of historic preservation planning such as: National Register of Historic Places; environmental review; grants; site survey; the ability to use field work, historical archives, maps, charts, aerial photographs and to analyze artifacts to obtain or verify information; the ability to understand and carry out complex oral and written instructions; the ability to plan, coordinate, supervise, review and evaluate the work of professional, technical and clerical personnel; the ability to establish and maintain effective working relationships with federal, state, local, private and public agencies, organizations, and individuals; the ability to write effectively and to make oral presentations; the ability to

engage in field work activities requiring physical stamina; and related capacities and abilities.

In addition, the following knowledge, expertise, and experience are desirable.

- A graduate degree in anthropology specializing in northeastern archaeology with emphasis on southern New England
- Knowledge of sampling Methodology
- Experience in human remains identification
- Expertise in lithic raw materials identification
- Familiarity with New England soils – quite different from other areas of country
- Expertise in shellfish identification
- Facility in the use of GIS technology and programming
- Ability (and interest) to build and maintain relationships with colleagues and the public
- Ability to work cooperatively and successfully with representatives of other government agencies, property owners, and developers
- Demonstrated ability to plan, carry out, and complete multifaceted projects involving different institutions and people
- An appreciation for the importance of tribal history and traditional Tribal knowledge and the ability to work cooperatively and successfully with Tribal representatives.